

STEPNEY ALL SAINTS CHURCH OF ENGLAND SECONDARY SCHOOL

Non-Confidential Minutes of a meeting of the Personnel and Curriculum Committee held via Zoom on Tuesday 7th December 2021 at 4.00 p.m.

In attendance

Governors

| | |
|----------------------|--------------------------------------|
| Nurur Chowdhury (NC) | Parent Governor |
| Angela Hancock (AH) | Foundation PCC |
| Nicki Regan (NR) | Staff Governor |
| Ann Slater (AS) | Committee Chair, Foundation Governor |
| Paul Woods (PW) | Headteacher |
| Julia Clarke (JC) | Local Authority Governor |
| Mary Straw (MS) | Foundation Governor |

Present

| | |
|------------------------|--|
| Nicholas O'Brien (NIO) | Observer, Deputy Headteacher |
| Benjamin Siaw (BS) | Observer, Deputy Headteacher |
| Fiona Lin (FL) | Observer |
| Dennis Harvey (DH) | Clerk, Clerking and Appeals Associates Ltd |

1. APOLOGIES

None.

2. DECLARATIONS OF INTEREST

None.

3. NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER 2021

The Non-confidential minutes of the meeting held on the 14th of September 2021 had been circulated to the meeting.

RESOLVED: that the Non-confidential minutes of the meeting held on the 14th of September 2021 were approved to be signed as an accurate record of the meeting.

4. MATTERS ARISING

4.1. Link Governor Structure

Discussion.

RESOLVED: to review the link governor structure in January 2022.

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PW referred to the report circulated with the agenda dated November 2021, which detailed the progress in the implementation of targets within the current School Improvement Plan (SIP).

The committee welcomed the decision of Ofsted to confirm the school as Outstanding following the recent inspection and referred to the work by PW and his team to achieve this outcome.

The committee noted the report on Curriculum reviews and that these had been completed for English, Maths and RE and were ongoing for MFL, Science, Geography and ADT.

Pw explained that the spreadsheet circulated had RAG rated progress against key performance indicators and asked the commission for any questions in relation to the documents provided.

In discussion, PW and BS clarified:

- Student Attendance – a combination of strategy and dogged determination on a day-to-day basis had led to the significant improvement in the overall level of attendance. PW advised the Ofsted inspection team had asked for attendance on the day of the inspection, which was 97%.
- Staff structure and how resources were deployed
- The use and impact of Awards
- Training and governor involvement – NIO advised on the process and the actions which followed from a curriculum review

The committee welcomed the layout of the spreadsheet, which helped to assess and understand the impact of targets.

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6. WHOLE SCHOOL ASSESSMENT DATA

BS presented a report which reflected the Whole School Assessment Data compiled for the autumn term 2021.

BS explained the context in which the data was compiled and that mock examinations were held in November 202 for the Year 11 cohort. BS advised the data would be the subject of further analysis, which would be circulated prior to the next meeting of the full governing board.

BS highlighted key points:

- Generally, the position was good
- A caveat was that the comparison was to the last available published data, which was 2019
- The report was generated from the system used in the school
- Baccalaureate was strong
- Key areas to work on were identified, which included English
- Key headlines

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- Table on Attainment 8
- Presented EBACC
- Subject breakdown
- Key Marginal departments

In discussion, BS clarified:

- Around 51% of students in Year 11 were eligible for pupil premium grant
- Government had not yet announced the format of examinations for summer 2022 and the announcement was due around Christmas
- The basis of interventions for marginal departments
- Main concerns were MfL, D&T, Sociology, Geography
- The basis of how targets were set
- General target was 80% on or above target
- Focus on keeping it simple
- Subject summary would be circulated
- Progress score – this was projected at roughly 0.09 – at the same time in 2019 the projection was for a negative score therefore this should not be used as a prediction
- Key stage 5 -mock examinations were held in October
- Targets for A level outcomes were based on GCSE scores
- Additional support given to A level students during the Covid 19 pandemic – first part was informed by the mock examinations for those students below target, which included mentoring and support by tutors

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7. POLICIES

The following policies were circulated to the meeting for review:

- Children with Health needs who cannot attend school – one change had been made
- Designated teacher for looked-after and previously looked after children – no change
- CEIAG policy – changes made
- Remote Learning policy – no changes
- Uniform policy - no changes
- Staff conduct policy changes made

In discussion, Pw observed the recent discussion in the media on the costs of school uniform on families. BS explained the ongoing work to control and reduce costs for families. Bs also explained the use of the school logo and its incorporation into the school uniform.

RESOLVED: that the policies were approved as presented to be ratified at the next Full Governing Board meeting.

8. DATE OF THE NEXT MEETING

- Tuesday 8th March 2022 at 4.00 p.m.

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9. ITEMS FOR NEXT MEETING

To be advised.

10. ANY OTHER BUSINESS

10.1. Nick O'Brien

AS expressed the best wishes of the committee to Nick O'Brien for the next stage of his career and to record their appreciation for his service and contribution to the school.

Meeting closed 5.25 p.m.

CHAIR'S SIGNATURE:.....

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Angela Hancock
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24-12-2022

DATE SIGNED:...../...../.....