

SASS PC NonConfMins070622 CA

Stepney All Saints Church of England Secondary School

Non-Confidential Minutes of a Meeting of the Personnel and Curriculum Committee held at the school on Tuesday 7th June 2022 at 4.00 p.m.

In attendance

Governors

Angela Hancock (AH)	Foundation PCC
Nicki Regan (NR)	Staff Governor
Paul Woods (PW)	Headteacher
Julia Clarke (JC)	Local Authority Governor
Mary Straw (MS)	Foundation Governor, Chair to the meeting

Present

Charmaine Strelitz (CS)	Director, Clerking and Appeals Associates Ltd
Fiona Linn (FL)	Observer, Co-opted Governor
Shiulee Begum (SB)	Observer, Deputy Headteacher

1. APOLOGIES

Apologies were received from Nurur Chowdhury (NC) and Ann Slater (AS).

2. DECLARATIONS OF INTEREST

None.

3. NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON 15TH MARCH 2022

The non-confidential minutes of the meeting held on the 15th March 2022 had been circulated to the meeting.

RESOLVED: that the non-confidential minutes of the meeting held on the 15th March 2022 were approved to be signed as an accurate record of the meeting.

4. MATTERS ARISING, NOT COVERED IN THE AGENDA

None.

5. SCHOOL IMPROVEMENT

PW provided a summary of the structure of the items to be covered from 5.1 to 5.4.

SB noted that she would take questions to reports circulated to the meeting through the presentation.

5.1. Teaching and Learning Update

SASS PC NonConfMins070622 CA

AH referred to the trend data and asked how secure the trajectory was. SB noted that in the initial data there was confidence, that in the application of data previously what was demonstrated was that the evaluation and analysis of teaching had improved.

PW stated that the improvement of the data was also a consequence of robust Continued Professional Development (CPD) and noted that as they had twilight inset sessions through the year, it allowed the leadership team to be extremely reactive to identified areas of CPD, which was supported by SB.

SB said that monitoring analysis, evaluation and application were happening in every lesson, but there was a lack of emphasis on challenge especially for SEND. SB said that the focus for next year was not just about AAE but also the craft of applying it.

It was noted that the feedback from bespoke CPD had been very positive. SB said that the monitoring process was robust and fed into the SIP setting process as demonstrated in 1.1 and 1.2 in the document circulated under Item 5.3.

5.2. Impact Monitoring Sheet – Final Summative Report

SB said that the document circulated was an example of what would be provided to the Committee in the future and invited comment or feedback.

5.3. Proposed School Improvement Priorities

PW asked that if the Committee wanted a full copy of the School Improvement Report to let the school know.

The Committee asked if the priorities were appropriate or stretched. PW said they were aspirational, as they should be and that the monitoring was going to be delegated to line managers, and then quality assured across the senior team.

PW said that regarding the buildings strategic plan he thought it was essential. JC noted that it was great to see sustainability within the plan. PW said that leadership team contribution had increased the actions within the plan.

The Committee noted that it was helpful to review the SIP and enabled them to scrutinise the progress towards targets in a meaningful way.

BS stated that the wide scope of the SIP demonstrated that despite being an outstanding school, the school continued to have high aspirations but would be mindful not to spread themselves thin and recognised a strong energetic staff team who were enthusiastic and high achieving.

BS recognised students were also high achieving and that they had to address key areas and planned to hold a working party to review the curriculum and identify what was required prior to consultation. BS noted that the school was delivering less English and Maths every day compared to a number of schools and provided examples and said it was the lowest across all schools. In response to question PW reassured the Committee that the benchmark set were predominantly comparable schools.

5.4. Impact Monitoring Sheet for termly reports to P&C Committee

Governors noted receipt of the SIP and associated document as well as Impact Monitoring sheets for termly P&C report. SB reiterated that feedback was welcomed.

SASS PC NonConfMins070622 CA

6. STAFFING UPDATE JUNE 2022

PW provided a staffing update and noted roles appointed.

- Deputy Headteacher
- Assistant Headteacher
- Fully staffed from September 2022
- Nicki Regan was leaving the school to pursue other interests. PW thanked NR for her significant work across the school.

The Committee asked if there was much staff mobility. PW said that it was very stable and lower than the national average.

7. THE WHITE PAPER

The Committee completed a round table exercise, to strengthen knowledge around Multi Academy Trusts.

PW presented the various messages from the Local Authority, London Diocesan Board for Schools, and the Catholic Diocese context.

PW provided a summary of the potential models, all of which were still subject to consultation. PW stated that in several years it was likely the school would be within a Multi Academy Trust and said it was essential to continue to be a strong school to lead the process and be less vulnerable.

PW stated that the LDBS hoped to provide a broad strategy following the consultation, and that there would be complexities relating to the land ownership.

PW noted that most students came from non-secular schools, but the school would be driven by the LDBS/Portal Trust and that they might be one of the few outstanding schools in the Local Authority.

BS stated that the Governing Board would have to consider branding, to ensure the school remained a strong and viable first choice as well as being part of a Trust which was strong and aligned with SASS strengths.

The Committee discussed the different options which might emerge.

PW noted that Katie Carr worked in Governance and the Department for Education and suggested she was invited to present on the subject.

RESOLVED: that Katie Carr was invited to present on Governance within MATs at the FGB.

8. TERM DATES

PW presented the recommended term dates, which aligned with Tower Hamlets.

RESOLVED: that the Committee approved the Term Dates 2022-2023 and 2023-2024, as circulated to the meeting.

SASS PC NonConfMins070622 CA

9. POLICIES

The following policies were circulated to the meeting and were presented by NA who noted the summary of changes document which had also been included.

- Staff Capability
- Public Sector Equality Duty Statement
- Medical Needs and First Aid Policy. The Committee noted that they were in the process of recruiting a Medical Needs Co-ordinator.
- Career Break Scheme
- Extended Leave Scheme

The Committee asked if anyone was currently under Career Break Scheme or Extended Leave Scheme. NA said that there was.

RESOLVED: that the policies circulated were approved for recommendation to the Full Governing Board.

- Staff Capability
- Public Sector Equality Duty Statement
- Medical Needs and First Aid Policy.
- Career Break Scheme
- Extended Leave Scheme

10. DATE OF THE NEXT MEETING

To be confirmed.

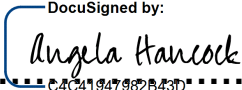
11. ITEMS FOR NEXT MEETING

To be confirmed.

12. ANY OTHER BUSINESS

None.

Meeting closed 5.34 p.m.

CHAIR'S SIGNATURE:.....

C4C41947982B43D.....
24-12-2022
DATE SIGNED:...../...../.....