



Sir John Cass's Foundation and Red Coat CofE Secondary School & Sixth Form

We will achieve excellence and inspire generations the Cass Way
Headteacher: Mr P. Woods

13th March 2020

Dear Parent/Carer,

Re: Coronavirus COVID-19 Update

Following on from previous correspondence you have received regarding covid-19, I am writing to share details about the contingency planning that is taking place to ensure our school community is kept well. We are regularly updating our plans in accordance with any updates or guidance we receive from Public Health England (PHE) and so your patience and support is appreciated. The safety and wellbeing of your child is always paramount for us and so at this point we are planning some additional steps to safeguard all of the students and staff at our school. We remain committed to staying open and plan to do so unless the advice from the government changes.

School trips and travel

Following Government updates last night, the international trip to Spain which was scheduled at the end of March has now been cancelled. We will contact families with an alternative date later. Regarding trips within London, we will review these on a case by case basis and communicate with parents on this issue.

Meetings and visitors

We plan to continue running all events and meetings as usual, including the Year 12 Parents' Evening scheduled for the 1st of April. If we do need to cancel any meeting or events, you will be informed by a text message. If you have changed your mobile number or email address and have not yet informed the school, please ensure you make us aware as a matter of urgency. We will then update the details on our system and inform you of any updates. We will also ensure our school website and social media channels are updated regularly.

School closure

We will only close if the government advises us to do so. We will then inform you by letter, unless the decision is taken when the school is closed for the weekend or overnight. In these circumstances we will send a text message to all parents and put information on our website.

In the event of any closure, class teachers will be setting work for students via Google Classroom. Students should already have access to their account, but if required a guide on how to set-up this can be found on our school website - <https://www.sjcr.net/for-students/google-classroom/>. We advise all parents to ensure that they can access this account from home, and to contact the school as soon as possible if they require support in setting up the account. This will be a key resource for students in the event of a school closure. As long as your child has access to a mobile device which can receive data, they will be able to continue their studies. If this is not the case, please let the school know as we may be able loan a small number of devices to students who don't have access, priority will be given to students in year 11 and year 13.

We hope that it will not be necessary to close the school, and we are following the current advice that it is 'business as usual'. We know that some children and families have been understandably concerned about the spread of this strain of corona virus. We have taken our response to this very seriously and have planned carefully to protect your child whilst they are at school. We will continue to keep you updated as we receive information via a text or a letter home, but please do continue to check the school website, www.sjcr.net as this is where the most recent information and announcements will be posted.

I would like to take this opportunity to thank you for your continued support of the school. If you have any questions or require any support, please email your child's Head of Year.

Yours sincerely,

A handwritten signature in cursive script that reads "Paul Woods".

Mr P Woods
Headteacher