



Sir John Cass's Foundation and Red Coat CofE Secondary School & Sixth Form College

We will achieve excellence and inspire generations the Cass way
Headteacher: Mr P. Woods

29th January 2019

Dear Parent/Guardian,

Year 9 Parents' Evening Wednesday 6th February 2019 4.00pm-6.30pm

I am writing to invite you to the Year 9 parents' evening.

On this evening you will receive your child's report and will be able to meet all your child's teachers to discuss progress. It is essential that you attend and find out how your child can best achieve their potential as they work towards their end of year assessments.

Please note that it is expected that parents or guardians attend: we are not able to give reports to other relatives. Students must attend in full school uniform.

Please complete the reply slip attached and return to your child's form tutor by Friday 31st January. Please note that parking is not available at school.

I look forward to seeing you at the evening.

Yours sincerely,

P. Woods
Headteacher

To: Form Tutor

Child's Name: Form: 9.....

I will be attending the Year 9 Parents' Evening on Wednesday 6th February 2019.

Signed: