



Sir John Cass's Foundation and Red Coat CofE Secondary School & Sixth Form College

We will achieve excellence and inspire generations the Cass Way
Headteacher: Mr P. Woods

16th May 2018

Dear parent / carer

Re: Study Leave

Year 13 have been working hard over the past weeks to prepare for their upcoming exams and final coursework deadlines.

This letter is to update you on the arrangements for Year 13 over the coming weeks in the lead up to exams.

All Year 13 students are expected to attend all lessons up until the end of Friday 25th May.

Year 13 A Level students

Half term is from Monday 28th May to Friday 1st June. During half term, some subjects will be running revision sessions. A separate timetable for this will be distributed.

Study Leave for Year 13 students will begin on Monday 4th June. Some subjects will continue to run lessons from the 4th June. When students are not in an exam, it is therefore compulsory for students to attend the following lessons:

All students:

- Mathematics
- Economics
- French
- Spanish

Targeted students:

Targeted students will be informed by their teachers that they need to attend lessons for:

- English Literature
- History
- Physics
- Chemistry
- Biology

For all other subjects, teachers will be available during their normal lesson times. Students are, of course, welcome to drop in to ask their teachers for help and support.





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Year 13 Level 3 BTEC students

Business lessons will continue until 29th June 2018

Health and Social Care lessons will continue until the 6th June 2018

ICT lessons will continue until the 10th June 2018

Exam Arrangements

Students have been given their exam timetables and must ensure they attend all their exams on time.

Morning exams begin at 8.30am. Afternoon exams begin at 1.30pm.

Latecomers are not allowed, under exam regulations, to be admitted to the exam room.

If a student misses an exam, they will not gain any marks for the paper missed.

Students should make sure they bring with them:

- A black pen to write with, and a spare in case their pen breaks
- Any equipment needed, for example calculators. The school is not able to provide students with calculators for exams.

Students must also make sure:

- They do not have their mobile phone on them during an exam. Any student caught with a mobile phone will be reported, as per our legal requirements, to the exam board. This will result in the student not being awarded their qualification.

If you have any questions at all, as always, please do not hesitate to contact me.

Yours faithfully

Ms K Rowley-Conwy

