



Sir John Cass's Foundation and Red Coat CofE Secondary School & Sixth Form College

Headteacher: Mr Paul Woods

Stepney Way, London E1 0RH

Telephone : 020 7790 6712

Fax : 020 7790 0499

2nd October 2017

Dear Parents/Guardians,

Re: Settling In Evening Tuesday 17th October 2017 (3.30 – 4.30)

As mentioned on the first day of term, I am writing to inform you of the arrangements for the Settling In Evening on Tuesday 17th October.

You will have the opportunity to find out how your child is settling in at Sir John Cass and meet your child's tutor and co-tutor on an informal basis. There will be presentations on a range of topics of importance and in addition myself and Mr N. Jones will also be available to answer any queries.

Please arrive with your child (in full school uniform) or meet your child at school at 3.30pm promptly. The initial meeting will begin in the Great Hall.

My contact details are as follows:

Tel: 0207 790 6712 (extension 145)

I look forward to meeting with you on Tuesday 17th October.

Kind regards

Ms. M Begum

Head of Year 7