



# Sir John Cass's Foundation and Red Coat CofE Secondary School & Sixth Form College

Headteacher: Mr Paul Woods

Stepney Way, London E1 0RH

Telephone : 020 7790 6712

Fax : 020 7790 0499

4<sup>th</sup> July 2017

Dear Parent/Carer,

Re: End of School Year Arrangements

The school year will end on **Tuesday 18<sup>th</sup> July 2017**. Pupils will follow their normal lessons for periods one and two. At 10.55am they will return to their form rooms and from 11.15am until 11.30am there will be a staggered dismissal. Any pupil wishing to order a packed lunch for the last day of term should approach their form tutor with their requirements no later than morning registration on Friday 14<sup>th</sup> July .

The new school year will begin with a registration day for pupils on **Tuesday 5<sup>th</sup> September**. All pupils should attend school in full uniform at the following times:

11.45 – 12.45 Year 8 in the Sports Hall

12.45 – 13.45 Year 9 in the Sports Hall

11.45 – 12.45 Year 10 in the Great Hall

12.45 – 13.45 Year 11 in the Great Hall

On the registration day pupils will be issued with their timetable and planner for 2017/18; in addition they will have a photograph taken and will be asked to check contact details.

Following the registration day pupils will attend school on Wednesday 6<sup>th</sup> September with a start time of 8.40am for Year 7 and 11.00am for pupils in Years 8-11. On this day pupils will be dismissed from 2.30pm.

May I take this opportunity to thank all parents and carers for the wonderful support they have given the School throughout this year and to wish everyone a most enjoyable, restful and peaceful summer vacation.

Yours sincerely,

**Paul Woods**

**Headteacher**

